

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## Meeting of the Parish Council to be held on

**Tuesday 16th November 2021, at 7.15 pm in the Old School**

*Carol Hackett*

**Carol Hackett - Parish Clerk**

	<b>AGENDA ITEM</b>
21/22-146	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
21/22-147	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
21/22-148	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
21/22-149	<b>Minutes of Council meeting</b> Meeting of the Parish Council held on the 19th October 2021 - To confirm and sign as a correct record the minutes
21/22-150	<b>Monthly Reports</b> a) <b>Chairman's Report</b> – To include update regarding Christmas 2021 arrangements (agree date for turning on Christmas lights) b) <b>Wiltshire Councillor Report</b> c) <b>Remember COVID-19 Project</b> – To receive a report and consider any matters as necessary d) <b>Vintage Meet 2022</b> - To receive a report and consider any matters as necessary e) <b>Community Hall Trust</b> – Report from Cllr Earley f) <b>Platinum Jubilee Weekend – 'Community Picnic' Friday 3<sup>rd</sup> June 2022</b> – To receive an update on arrangements
21/22-151	<b>Highways / Maintenance issues in the village</b> a) Update on matters previously reported to include: i. Vehicular access along the Clays – Review response from Wiltshire Council Rights of Way, and agree any further action ii. Update from Cllr Stevens regarding proposal for bollards on the Clays, and consider request for Parish Council financial contribution iii. Request from St Barnabas School for possible removal of kissing gate at end of footpath adjacent to the school MLAV14 – Update on enquiries made, and agree any further action b) New matters to report (next Parish Steward Visit 30th November) c) Traffic Survey (metro count) on the High Street – Review results and agree action d) Provision of allotments – Consider enquiry received from Easterton Parish Council e) Speed Indicator Device – Review recent weeks statistics and consider if further action necessary f) Vehicles mounting the pavement through centre of village – Note recent reported incident, and consider request for additional bollards

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21/22-152	<p><b>Hiring of Skateboard ramps</b></p> <ul style="list-style-type: none"> <li>a) Update from Cllr Stevens regarding proposal for one-day event, and use of hired ramps for further month, and consideration for approval of quotes obtained</li> <li>b) Consider submission of grant funding applications</li> </ul>
21/22-153	<p><b>Relocation of Library to Old School Dr John Reid Room</b></p> <ul style="list-style-type: none"> <li>a) To receive any updates and consider any matters further as necessary</li> <li>b) To review and consider for approval draft Lease agreement with Wiltshire Council</li> <li>c) To receive copy of Wiltshire Council Risk Assessment document, and make any comments</li> </ul>
21/22-154	<p><b>Correspondence Received</b></p> <ul style="list-style-type: none"> <li>a) Local resident – email of thanks for approval to plant memorial tree – To note</li> <li>b) Local resident – report of incident at Elisha Field – To review and consider if action required</li> <li>c) Citizens Advice – letter of thanks for S137 grant donation – To note</li> </ul> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
21/22-155	<p><b>Planning applications and decisions</b></p> <ul style="list-style-type: none"> <li>a) To note receipt of planning applications received which have been considered at a Planning Committee meeting None.</li> <li>b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting             <ul style="list-style-type: none"> <li>i. PL/2021/09401 39 Church Street, Market Lavington. SN10 4DU. Erection of a single storey extension and internal alterations – No Objections</li> <li>ii. PL/2021/06621 57 High Street, Market Lavington. SN10 4AG. Proposed loft conversion incorporating rear flat roof dormer and insertion of a window in the side elevation at second floor level (revised plans) – No Objections</li> <li>iii. PL/21021/09537 21 White Street, Market Lavington. SN10 4DP. Alterations to the house and an extension at the rear – Concerns and questions raised</li> </ul> </li> <li>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</li> <li>d) To note recent planning application decisions made by Wiltshire Council             <ul style="list-style-type: none"> <li>i. PL/2021/06328 33 Church Street, Market Lavington. SN10 4DU. The addition of Solar panels to the secondary lower lean-to roof line - Approve with Conditions</li> </ul> </li> </ul>
21/22-156	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) To receive and consider financial reports – receipts and payments details for October 2021 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date</li> <li>b) To approve payment of 'cheques / on-line Payments' for November 2021</li> <li>c) To consider quotes obtained from Cllr Davis for new footpath number signs</li> </ul>
21/22-157	<p><b>General Parish Matters</b></p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>

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21/22-158	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation
21/22-159	<b>Dates of next Meeting/s</b> HRAF Committee meeting – Tuesday 23rd November at 7.15pm Old School Committee meeting - Tuesday 23 <sup>rd</sup> November at 8.15pm Parish Council meeting – Tuesday 21st December
21/22-160	<b>Closure of meeting</b>